



# PARK RIVER

## BIBLE CAMP

### Summer Application

### Summer 2018 Summer application

If you are interested in working as a Bible Camp Counselor you are invited to fill out this application.

Successful Applicants will:

**A. Complete and submit an application form.**

*These may also be completed and submitted online  
at: [parkriverbiblecamp.org/employment](http://parkriverbiblecamp.org/employment)*

**Paper applications may be mailed to:**

Park River Bible Camp,  
106 Solid Rock Circle Park  
River, ND, 58270

**B. Complete the appropriate portion on each reference form** and give the forms to the three people you select to be your references. Ask them to return the forms to Park River Bible Camp as soon as they can. We recommend providing these people with a stamped, addressed envelope **or direct them to** [http:// www.parkriverbiblecamp.org/employment/summerstaff/reference/](http://www.parkriverbiblecamp.org/employment/summerstaff/reference/) **where they can fill out and submit these forms on your behalf.**

**C. Complete a personal interview with Rebecca Kjelland - Director of Ministries or Adam Joraskie-Program Program Director. Call Rebecca at 701-331-9010 and Adam at 701-284-6795 to set up an interview. If we choose to pursue your employment...**

**A. We will notify you**

**B. We will send you a Summer Staff Service Agreement (Contract)**

*The Summer Staff Service Agreement is pending upon the results of appropriate Background checks and your agreement to our Summer Staff Conduct Agreement.*

**If we send you a Summer Staff Service Agreement (a Contract) and you accept**

A. We ask that you sign it and send it back to us as soon as possible. B.

We ask that you fill out some other forms as well.

*These can be completed and sent in after the Staff Service Agreement.*

These forms include: Permission to Conduct a Background check, an I-9, a W-4, Staff Health and Physical Exam Form, Summer Staff Conduct Agreement, and a Voluntary Disclosure Form.

## Park River Bible Camp Summer 2018 Schedule

### May

14-18: Program Assistants Training (only if on Program Staff)  
18-19: High Ropes Course Training (starts at 8am on Friday May 18)  
20: PRBC Summer Staff Arrive at 4:30pm  
20-25: Staff Training  
23: Jubilee Day Camp (1:00-4pm)  
26-28: Staff OFF  
29-1: VBS

### June

2: ELCA Synod Assembly in Fargo (all staff must attend for the morning)  
3-6: Staff OFF  
7-8: Camp Sioux Staff arrive  
9-14: Camp Sioux 1  
15-16: Staff OFF  
16-21: Camp Sioux 2  
21-24: Camp Good Mourning  
24: Century Club Banquet/Concert at 7pm  
25-27: VBS  
28-29: Staff Training 29-1:  
Family Reunion

### July

1-3: Jubilee Camp  
4-7: Staff OFF  
8-13: 4-6th grade Adventure Camp 1  
8-10: Mini Camp 1  
12: Little Tykes 1 (10am-5pm)  
15-20: Sr. High/Jr. High Week 1  
21: Day OFF  
22-27: 4-6th grade Adventure Camp 2  
22-24: Mini Camp 2  
26: Day Camp 1 (10am-7pm)  
23-25: VBS (Stephen, MN)  
28: Day OFF  
29-3: Jr. High Week 2

### August

1: Little Tykes 2 (10am-5pm) 2: Day  
Camp 2 (10am-7pm)  
3: Day OFF  
5-7: VBS (St. Matthew's) 8-9: Clean  
up camp/pray  
10: Last day of camp

Staff get paid monthly

Park River Bible Camp  
2018 Summer Staff Application

**Contact Information**

Name: \_\_\_\_\_ Gender: \_\_\_\_\_  
Current address: \_\_\_\_\_ Email: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Cell phone: \_\_\_\_\_ Alternative Phone number: \_\_\_\_\_  
Emergency Contact Person/Parent/Guardian: \_\_\_\_\_  
Emergency Contact Person/Parent/Guardian phone: \_\_\_\_\_

**Education**

High School: \_\_\_\_\_ Graduation Date: \_\_\_\_\_  
College: \_\_\_\_\_ Years: \_\_\_\_\_ Degree: \_\_\_\_\_  
College: \_\_\_\_\_ Years: \_\_\_\_\_ Degree: \_\_\_\_\_  
Graduate School: \_\_\_\_\_ Years: \_\_\_\_\_ Degree: \_\_\_\_\_

**Church**

*You do not need to be Lutheran to apply, but you must be willing to support a Lutheran context of ministry.*

Home congregation: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Pastor(s): \_\_\_\_\_

Church you most often attend: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Pastor(s): \_\_\_\_\_

**Certifications**

*List current and past certifications. Mark "C" for current and "E" for expired.*

\_\_\_\_ Lifeguard—Expiration: \_\_\_\_\_ First Aid—Expiration: \_\_\_\_\_  
\_\_\_\_ CPR & AED—Expiration: \_\_\_\_\_ Other: \_\_\_\_\_ Expiration: \_\_\_\_\_

**References**

*List 3 references, such as pastors, teachers, and employers (not your family members). Give each reference one of the attached forms along with a stamped and address envelope, or have them fill out a form on our website at: <http://www.parkriverbiblecamp.org/employment/summerstaff/reference/>*

Name: \_\_\_\_\_ Company: \_\_\_\_\_  
Position: (example: Pastor) \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Company: \_\_\_\_\_  
Position: (example: Manager) \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Company: \_\_\_\_\_  
Position: (example: Teacher) \_\_\_\_\_ Phone: \_\_\_\_\_

**Position You are Applying For**

Must be 18 years or older for head cook position, 16 years or older for Assistant cook or maintenance position.

**Primary Role**

\_\_\_\_\_ VBS Counselor Position (\$300/week)

\_\_\_\_\_ Onsite summer counselor position (\$300/week)

\_\_\_\_\_ Day Medic (needs to be 18 and holds a certification to pass medication) (\$400/week)

\_\_\_\_\_ Maintenance Position (16 years or older, \$275/week)

\_\_\_\_\_ Lifeguard (\$25 a week) Current Certifications required.

\_\_\_\_\_ Challenge Course (\$10 a week) Training is provided at the camp during the summer.

**Criminal Disclosure:** Have you ever been convicted of a crime? \_\_\_\_\_ If yes, please explain:

Working special weekends is not required. Let Becca know if you can work special weekends.

Special Weekends include: June 8-9(\$50), June 15-16(\$50), June 22-23(\$75), June 29-30(\$100). Circle all that you can do.

Please list here the dates of any time off needed: \_\_\_\_\_

**Short Answer Questions**

1. Why do you want to work at Park River Bible Camp/How did you hear about us?

2. Describe your own personal faith, growth in the past year, where you are at?

3. What, in your opinion makes a good staff member?

4. Being on counseling staff will be your main job at camp. However, some weeks we will ask you to do other tasks and duties. How does this impact your desire to work at PRBC?