

PARK RIVER · BIBLE · CAMP ·

2012 Summer Staff Application – Maintenance, Kitchen, Office and Medical

Greetings,

It is our privilege to invite you to consider joining us for a summer of ministry at Park River Bible Camp.

If your desire is to help young people grow spiritually and personally by sharing yourself and your life in Jesus Christ with them, if you believe the Bible teaches us that faith in Jesus Christ is essential for eternal life, if you would like to do some growing yourself, if you are willing to give and receive in a ministry team, and if you believe Jesus Christ really does make all the difference in the world... then we would like to talk with you!

People like you make an enormous difference in young people's lives each summer through musical, artistic, and theatrical talents, athletic and not-so-athletic abilities, biblical knowledge and love for God's Word, and of course, a God given love for youth and children to know the grace of God displayed through Jesus Christ.

In the following pages, you will find all the information you need to know about how to apply for a summer position at Park River Bible Camp. Please join us in prayer for God's direction in your life and in the ministry of Park River Bible Camp this summer!

Sincerely,
Sean Barnhart, Director Ministries and
Luke Berntson, Program Director



Campers play basketball in our heated swimming pool.



Vacation Bible School children ending their closing program in prayer.



Bible Study and worship are central to programming at Park River Bible Camp.

Park River Bible Camp Summer Schedule – 2012

May 21-23	Program Leader Training
May 24-25, 28-June 2, 4-6	Staff Training
May 31-June 24	Vacation Bible Schools
June 7-9	Camp Good Mourning*
June 10-22	Camp Sioux*/Vacation Bible School
June 24-June 27	Wilderness Camp (7 th -9 th Grade)
June 24-29	Adventure Week 1 (4 th -6 th Grade)
June 24-29	Discipleship Camp (10 th -12 th Grade)
June 28, July 12, 16, 30	Day Camps (1 st -2 nd Grade)
July 1-3	Jubilee Camp
July 8-13	Senior High Power Surge (9 th -12 th Grade)
July 15-20	Sports Camp (6 th -8 th Grade)
July 18-20, Aug. 1-3	Mini Camps (3 rd -4 th Grade)
July 22-27	Adventure Week 2 (4 th -6 th Grade)
July 26-27	Tent Out (10 th -12 th Grade)
July 28	Family Fun Day!
July 29-Aug. 2	Junior High Classic (7 th -8 th Grade)
July 31-August 3	Jr. High – Primetime 2
August 5-10	Adventure Week 3 (4 th -6 th Grade)
August 12-14	Final Camp Cleanup

**Indicates a rental group. Some employees will be asked to provide hospitality.*

Summer Staff Positions Available

Stipends are based on a per week basis. Unless otherwise stated, summer employment runs May 24-August 14. Housing and meals are provided by the camp.

Positions available for those 18 and older:

Counselor (Onsite & VBS): \$225
 Flex counselor/maintenance/kitchen: \$225
 VBS Counselor (May 24-July 3): \$225
 Program Assistant: \$300*
 Senior Medical Staff: \$375**
 Junior Medical Staff: \$250**
 Head Cook: \$350-400
 1st Assistant Cook: \$300
 Maintenance Crew Leader: \$300

Positions available for those 16 and older:

Assistant Maintenance: \$200
 Assistant Cook: \$200-\$250
 Office Assistant (June 17-Aug. 14): \$200

*Program Assistant training begins May 21.

**Position runs from May 28-June 6, 24-Aug. 14

Additional responsibilities:

Lifeguard: \$12.50/week
 Challenge Course Facilitator: \$12.50/week***
 Guitar/music leader: \$50/summer
 Arrive early for summer prep: \$130/week

*****Becoming a Challenge Course Facilitator requires training offered during staff training.**



How to Apply:

- Application:** Complete and return the attached application form (**keep this page for your reference**). The application is also available online at www.parkriverbiblecamp.org/employment.
- References:** Complete the appropriate portion on each reference form and give the forms to the three persons you list. Ask them to return the forms to camp at their earliest convenience. We recommend you provide a stamped, addressed envelope for them. Reference forms are also available online at www.parkriverbiblecamp.org/employment.
- Interview:** Complete a personal interview with Sean Barnhart, Director of Ministries or Luke Berntson, Program Director.

Signing Bonus: We hire staff as we go, which means there is no official application deadline, but if you apply early you have a better chance of being hired. Signing bonuses are offered based on when the application and three references have been received. The signing bonuses offered are \$150 by January 15, \$100 by February 15, and \$50 by March 15. Signing Bonuses are administered in the first paycheck of the season when the health history form, physical, and background check have been successfully and satisfactorily completed.

Positions are offered after application files are complete, applicants have been evaluated, and we feel confident they should be part of the PRBC Summer Staff! When a position is offered the following forms will be sent to you through the mail. Completing them is vital to fulfilling the terms of employment should you accept a position with Park River Bible Camp.

- Voluntary Self Disclosure Form**
- Permission to Obtain a Background Check Form:** This form allows us permission to perform a background check on you for the safety of children who attend camp. A search on the Dru Sjodin National Sex Offender Registry will also be done.
- Health History/Physical Form** (can be completed by our medical staff onsite after arrival)
- Signed Summer Staff Service Agreement.**

Mail or fax the application and all other forms to:

Summer Staff Selection
Park River Bible Camp
106 Solid Rock Circle
Park River, ND 58270
Fax: (701) 284-6796

PRBC Contact Information

Phone: (701) 284-6795 or (800) 269-2465
goprbc@polarcomm.com
www.parkriverbiblecamp.org

PARK RIVER

BIBLE · CAMP ·
2012 Summer Staff Application

Basic Information

Name: _____ Email: _____

Current address: _____ Gender: _____

City: _____ St: _____ Zip: _____ Phone: _____

Permanent address: _____

City: _____ St: _____ Zip: _____

Parent/Guardian: _____ Parent/Guardian phone: _____

Able to begin: May 24 Other: _____ Available through: August 14 Other: _____

Position you are applying for: _____ Second choice: _____

Please list any time off needed: _____

Education

Attach sheet for additional colleges or institutions.

High School: _____ Graduation date: _____

College: _____ Years: _____ Graduate? _____ Degree: _____

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Church

You do not need to be Lutheran to apply, but you must be willing to support a Lutheran context of ministry.

Home congregation: _____ Denomination: _____

City: _____ State: _____ Phone: _____

Pastor(s): _____

Church you most often attend: _____ Denomination: _____

City: _____ State: _____ Phone: _____

Pastor(s): _____

Certifications

List current and past certifications. Mark "C" for current and "E" for expired.

____ Lifeguard – Expiration: _____ Other: _____ Exp: _____

____ First Aid – Expiration: _____ Other: _____ Exp: _____

____ CPR & AED – Expiration: _____ Other: _____ Exp: _____

References

List three references, such as pastors, teachers, advisors, and employers (family members are not eligible). Give each reference one of the attached forms. We recommend also providing them a stamped and addressed envelope.

Name: _____ Company: _____

Address: _____ Position/Title: _____

City: _____ St: _____ Zip: _____ Phone: _____

Name: _____ Company: _____

Address: _____ Position/Title: _____

City: _____ St: _____ Zip: _____ Phone: _____

Name: _____ Company: _____

Address: _____ Position/Title: _____

City: _____ St: _____ Zip: _____ Phone: _____

Camp Experience

List camps you have attended or worked at. Attach additional paper if necessary.

Camp attended: _____ When: _____

Type of camp: _____ Describe your experience:

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Type of camp: _____ Describe your experience:

Camp worked at: _____ Dates: _____ Director: _____

City: _____ State: _____ Responsibilities: _____

Describe your experience:

Skills & Interests

Mark 1=Very Good, 2=Good, 3=Average, 4=Need Improvement, 5=No Ability

If you are applying for a **Kitchen Staff** position please rate your skills for the following:

___ Outdoor Cooking ___ Dishwashing ___ Grilling ___ Sanitation Practices
___ Food Preparation ___ Large Group Cooking ___ Baking ___ Meal Preparation

If you are applying for a **Maintenance Staff** position please rate your skills for the following:

___ Building Campfires ___ Mowing ___ Light Projects ___ Cleaning Bathrooms
___ Weed Whipping ___ Power Tool Usage ___ Leading Games ___ Dishwashing

If you are applying for a **Medical Staff** position please rate your skills for the following:

___ Answering Phones ___ General First Aid ___ Passing Medications
___ Health Screenings ___ Communication ___ Diagnosis

If you are applying for an **Office Staff** position please rate your skills for the following:

___ Answering Phones ___ Communication ___ Record Keeping
___ Computer Skills ___ Organization

List other skills applicable to the position you are applying for or expand on those above:

Criminal Disclosure

Have you ever been convicted of a crime? _____ If yes, Please explain:

Peer Referrals

If you know of anyone else who may be interested in ministry at PRBC, please list their information here and notify them that you have done so.

Name: _____ Phone: _____

Email: _____

Name: _____ Phone: _____

Email: _____

Essay

Please write responses to the following. Your responses do not need to be more than a paragraph in length. You may use extra paper.

- 1. What is the Christian faith and how do you live it out?**
- 2. Why do you want to work at Park River Bible Camp?**
- 3. Describe your strengths and weaknesses.**
- 4. What experience do you have that would lend itself towards the position you are applying for?**
- 5. What do you see as the greatest needs to fill the position for which you are applying? How do you perceive you meet those needs?**

6. What experience do you have leading, teaching, and working with others?

7. How would others describe their experiences working with you?

8. How flexible are you? How would you feel about having your job change for one to three weeks of the summer if needed? Is there any part of our regular camp program in which you would be unwilling to enthusiastically participate?

9. Have you ever worked with people with disabilities? In what capacity?

Please sign and date the application.

"I have completed this application form truthfully and completely. I will complete a voluntary disclosure form if requested, and I will also complete the background questionnaire truthfully and completely if hired."

Signature: _____ Date: _____

Send application to: *Summer Staff Selection
Park River Bible Camp
106 Solid Rock Circle
Park River, ND 58270*

Or email to: *Sean Barnhart: seanb@parkriverbiblecamp.org
Luke Berntson: lukeb@parkriverbiblecamp.org*

Or fax to: *(701) 284-6796*